

Justin Goodman

Graphic Designer/Student



10124 SW Quartermaster Dr
Vashon, WA 98070
T 206 948.0036
F 206.463.0090
JustinG87@gmail.com
<http://www.coffeetalk.com>

Objective

To secure a part-time position while I attend college. Graphic Design is my area of study but I have worked in many areas including sales, retail, and secretarial. I currently offer my services as a Graphic Designer to a magazine in the Coffee and Tea Industry. My hours are quite flexible and I am quite used to sales in both a professional and informal environment.

Skills

| | | |
|------------------------|-----------|----------|
| Advanced Computer User | Windows | OS X |
| MS Office | Photoshop | InDesign |

Experience

Graphic Design, GC Direct, Seattle — November 2007-Current

Creating layouts for clients, both in print and web. Using specific Web Template programs for email-based projects and website design.

Ad Design & Production, Coffee Talk Magazine, Vashon - February 2007-Current

Data entry and graphic design work. Maintaining the magazine's various contract, sales and client databases. Conceptualizing and creating print and web ads. Managing "The Daily Dose" online newsletter along with coordination of all ads sold, designed and run through it. Minor sales, occasionally selling advertising to new clients. Requires skilled graphic design, web design, sales and excellent communication/teamwork skills.

Sales Specialist, Safeway, Queen Anne — December 2006

Sampled and sold selected products to customers as part of newly refurbished Upper Queen Anne Safeway's "Grand re-Opening." Set up and took down sample booths, worked both in teams and alone.

Office Assistant, Vashon School District — January-June 2006

Answered the telephone, took and delivered messages for students and teachers, assisted office visitors. Maintained and organized student records. Required a high degree of confidentiality and good customer service skills.

Volunteer Manager, Freed Books, Vashon — October-December 2005

Responsible for opening the store, assisting customers, receiving donated books, accounting for books taken by customers and closing the store.

Education

Vashon High School — June 2006

Seattle Central Community College — September 2007-Current